

**MAHISHADAL RAJ COLLEGE**

NAAC ACCREDITED "A" GRADE COLLEGE

(Govt. Sponsored)

Estd : 1946

MAHISHADAL : PURBA MEDINIPUR

FORMAT OF ADMISSION CANCELLATION /**FORMAT OF CLAIM OF REFUND OF PREVIOUS ADMISSION FEES**

To
The Principal,
Mahishadal Raj College

Sir,

Write an Application into this box describing the matter for which the Refund is being claiming

FILL IN THE FORMAT, MENTIONED BELOW

NAME OF THE CANDIDATE		MOBILE NO.	
E.MAIL ID			

DETAILS OF PREVIOUS (OLD) ADMISSION [FOR WHICH THE REFUND IS BEING CLAIMING]

APPLICATION ID/NO.		TRANSACTION ID	
ADMISSION/APPLICANT CODE		TRANSACTION DATE	
SUBJECT		AMOUNT OF FEES	

ARE YOU ADMITTED IN ANOTHER SUBJECT AT MAHISHADAL RAJ COLLEGE ?	YES		NO	
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ARE YOU ADMITTED IN OTHER COLLEGE AND WANT TO CANCEL YOUR ADMISSION ?	YES		NO	
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DETAILS OF LAST (NEW) ADMISSION[#] (IN CASE OF ADMISSION IN ANOTHER SUBJECT AT MAHISHADAL RAJ COLLEGE)

[#] The candidates who have newly admitted in another subject at MAHISHADAL RAJ COLLEGE, need to fillup this box.

[#] The candidates who have already admitted in OTHER COLLEGE and wanted to cancel their admission, need not fillup this box

APPLICATION ID/NO.		TRANSACTION ID	
ADMISSION/APPLICANT CODE		TRANSACTION DATE	
SUBJECT		AMOUNT OF FEES	

BANK DETAILS OF THE CANDIDATE (OWN/JOINT ACCOUNT) IN WHICH THE REFUND FEES WILL BE CREDITED

BANK ACCOUNT NO. (Own/Joint)		NAME OF THE BANK	
NAME OF ACCOUNT HOLDER (Own/Joint)		BRANCH NAME	
		IFSC CODE	

***** NOTE :**

The candidates have to send the filled in format to our college E.mail
(connecttomrcollege@gmail.com) immediately including the scan copies of

- 1) All Payment Slip(s) [both old and/or new admission at Mahishadal Raj College]
- 2) Online Application Form(s)
- 3) First Page of the Passbook or Cancelled Cheque leaf [own/joint bank account]

The candidates will be informed in proper time through Notice/SMS. The candidates are advised to follow the Website regularly. The fees will be refunded as per the UGC Guidelines.

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*Signature of the candidate
with date*